YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	JG College of Commerce
• Name of the Head of the institution	(Dr.) Satyajeet S. Deshpande
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07926856448
• Mobile No:	09925831823
• Registered e-mail	prin.jgbcom@jgcolleges.org
• Alternate e-mail	iqac.jgcc@jgcolleges.org
• Address	ASIA Campus, Opp. Drive-in-Cinema, Thaltej, Ahmedabad
• City/Town	Ahmedabad
• State/UT	Gujarat, India
• Pin Code	380054
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing
• Name of the Affiliating University	Gujarat University

• Name of the IQAC Coordinator	**Prof. (Dr.) Kandarp Chavda**
• Phone No.	**07926856448**
• Alternate phone No.	**07926856447**
• Mobile	**9979973133**
• IQAC e-mail address	**iqac.jgcc@jgcolleges.org**
• Alternate e-mail address	**kandarp.jgbcom@jgcolleges.org**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://jgcc.jgcolleges.org**
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://jgcc.jgcolleges.org/**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**Nil**	**2007**	**01/04/2002**	**31/03/2007**
Cycle 2	**B+**	**2.52**	**2016**	**05/11/2016**	**04/11/2021**

6.Date of Establishment of IQAC	**15/07/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	**View File**
9.No. of IQAC meetings held during the year	**04**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	**No File Uploaded**
10.Whether IQAC received funding from any of the funding agency to support its activities during the	**No**

year?	
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

JGCC's own Academic You Tube Channel
International Online FDP on Work Culture, Language & Economy: Global Perspectives
E-Content preparation
Video recording of lectures at Studio
JGCC's magazine named 'Reflection'

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Inter University student's interaction programme	Inter University student's interaction programme in association with Gujarat Vidhyapith
One Presentation competition on Union Budget	Statistics of the Union Budget 2021-22: The Presentation Competition"
One Quiz Competition	Inter-college Quiz Competition
Any two Photography based event	Photography based event on 'Mother Nature' and A Spatial Spectacle celebrated via a special photography competition - "The Great Conjunction – Jupiter and Saturn"
Any National Day	National Statistics Day
One Art Workshop	Online Art Workshop
One Treasure Hunt event by students group	Treasure Hunt
One program on Leadership	FLY - Find the Leader in You
One multi event program (fair) will be organised to showcase student's talent in poetry, editing, public speaking, music, art, dance, acting, writing and much more.	Flair Fair
One program on share market and their dealings will be organised by student's group	Dalal Street - Mock Stock
One FDP: Online Faculty Development Program	FDP: Online Faculty Development Program
One Seminar or Webinar on Research	Seminar: Webinar on Research Methodology
One Essay Writing Competition	Online Essay Writing Competition
One Spiritual book reading and its	The Re-Reading of Shreemad Bhagwad

practical implication in today's era event	Geeta
One seminar on Entrepreneurship	Seminar: Entrepreneurship as a Career
International Women's Day	International Women's Day
One Quiz competition for students by Economics and Management department	Check Your Knowledge – The Quiz (Economics and Management)
Under NSS various on social issues and awareness will be conducted (like Drug Awareness Programme and Child Sexual Abuse etc)	Seminar on Drug Awareness Programme (under NSS) and Webinar on awareness of Child Sexual Abuse (under NSS)
One Seminar on interview	Seminar on How to crack your interview
One you-tube channel of the college will be launched	One you-tube channel of the college has been launched
One international conference will be organised	Unable to organise due to the pandemic
College e-content mobile application will be launched for students	Unable to organise due to the pandemic
One job placement drive	Unable to organise due to the pandemic
One Business fair	Unable to organise due to the pandemic
Blood donation camp	Unable to organise due to the pandemic

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
ASIA Charitable Trust	03/10/2020

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	31/12/2021

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	01

File Description	Documents

Data Template	View File

2.Student

2.1 Number of students during the year	786

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	366

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	698

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	14

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	14

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	20

4.2 Total expenditure excluding salary during the year (INR in lakhs)	12

4.3 Total number of computers on campus for academic purposes	111

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Before the Commencement of the Semester, the resources are procured and department-wise requirements are listed and sent to the principal.

In the departmental meetings, topics are allocated to the teachers as per their choice, interest and competence level. Lecture plans are submitted, including the number of lectures required in each class to complete the syllabus and an Academic Calendar is prepared for the semester.

During the semester,

1. Organizing Orientation Programs
2. Engaging classes as per time table
3. Ensuring syllabus coverage
4. Maintaining and updating work diaries, scrutinized weekly by HOD and monthly by the principal
5. Periodic review of the implementation of calendar of events
6. Mid-Sem Feedback taken from the students
7. Encouraging Bridge classes, Language assistance classes and Remedial classes
8. Conducting Star batches

Evaluation at the end of the Semester:

1. One Assignment/Project per subject is given
2. One internal exam is conducted per semester for all the 7 core subjects and 2 elective subjects as per the GU norm
3. A semester-end feedback of students is taken, analyzed and shared with each teacher for their knowledge
4. University exams are conducted as per the university rules and regulations

File Description	Documents
Upload relevant supporting document	**View File**
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An overall academic calendar is prepared for the entire semester. It includes the

1. Total teaching days
2. Days for special events like seminars, guest lectures and cultural activities
3. Days for taking students' feedback
4. Submission of assignments and projects
5. Days for tests and exams
6. Days for assessments and evaluation
7. Days for declaring internal exam results

The academic calendar helps the institute in smooth functioning by keeping it on right track in right direction. The principal makes a

periodic review of the calendar to ensure that all the activities are conducted as per the decided plan.

File Description	Documents
Upload relevant supporting documents	**View File**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**View File**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	**View File**
Minutes of relevant Academic Council/ BOS meetings	**View File**
Institutional data in prescribed format (Data Template)	**View File**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	**View File**
Brochure or any other document relating to Add on /Certificate programs	**View File**
List of Add on /Certificate programs (Data Template)	**View File**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

755

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

755

File Description	Documents
Any additional information	**View File**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**View File**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute integrates cross-cutting issues like professional ethics, gender, human values, environment and sustainability into curriculum.

Besides developing the core competencies among the students, they must be made aware about the cross-cutting issues which are relevant for preserving and strengthening the human values and our ecological system.

With this objective in mind, following three courses were introduced in curriculum by the institute.

- Human Values (Sem-1 and 2)
- Professional and Business Ethics (Sem-3 and 4)
- Environment and Sustainability (Sem-5 and 6)

These are additional subjects offered by the institute besides the elective papers prescribed by Gujarat University.

Following are the elective subjects which are taught in different semesters from the list prescribed by GU.

File Description	Documents
Any additional information	**View File**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**View File**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**View File**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**View File**
MoU's with relevant organizations for these courses, if any	**View File**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**View File**

1.3.3 - Number of students undertaking project work/field work/ internships

File Description	Documents
Any additional information	**View File**
List of programmes and number of students undertaking project work/field work//internships (Data Template)	**View File**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**View File**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**View File**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**View File**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

825

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

229

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We, at JG College of Commerce, give utmost and equal importance to Academics for all. Based on the results of the previous year and interactions during the lectures, students are divided into two batches: Advanced Learners and Slow Learners, and extra lectures are organized for students of both the categories:

Advanced Learning Batch

Special Remedial Batch

Discussions on various topics

Revision of important topics

Guidance about Competitive Exams

Extra Assignments given and checked

Career Counselling and Planning

Individual Counselling

Encouraging to present research papers

Doubt Solving Sessions and Unit Tests

Participation in Inter-College Competitions

Revision watches of Video Lectures through YouTube Channel of JGCC.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	**View File**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
786	14

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students, being the raison d'etre, lie at the very core of any educational institution. As a corollary, all the activities are focused on teaching and learning. The painfully extra-ordinary times of the pandemic, has presented its own set of challenges. As the face-to-face communication and traditional teaching are severely crippled, the college has created an excellent infrastructure to facilitate online lectures whereby the student and the teacher regularly get to communicate with

each other. For this, we are using online platforms such as Google Meet, Zoom Meeting, Google Classroom and Youtube. The college has purchased the licensed version of Google Meet whereby we can address a large number of students.

The college has its own Youtube channel. As if on clue about the approaching Covid-19, all the teachers started recording lectures for various subjects at a professional studio from January 2020 to create a repository of subject content on the Youtube channel. The underlying objective was to afford students a 24x7 open access to our educational resources. All the lectures are engaged through Google classroom. Theory subjects are taught using Power Point Presentation (PPT) and practical subjects are taught using electronic tablets, embedded with stylus.

File Description	Documents
Upload any additional information	**View File**
Link for additional information	**https://www.youtube.com/channel/UC7hhD5ksmHZxRdIFK7vQ8FQ**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

JG College of Commerce follows ICT enabled teaching in addition to the traditional classroom education. Ensuing efforts are taken to provide e-learning atmosphere in the classroom:

1. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings, Audio system and online sources, to inform and expose the students for advanced knowledge and practical learning.
2. 5 out of 12 classrooms are furnished with projectors.
3. Most of the faculty members use interactive methods for teaching. The major emphasis is on classroom interaction in terms of presentations, seminars, debates, group discussions, assignments, quizzes and tests.

Institute premise is Wi-Fi enabled

1. Two computer laboratories with an internet connection has been provided to promote independent learning. MAC-ID based Wi-Fi facility for access of internet is provided in each classroom.
2. The Wi-Fi network is secured. Its access is controlled by the system administrator.

File Description	Documents
Upload any additional information	**View File**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**View File**
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	**View File**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**View File**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

JGCC is associated with Gujarat University and follows its guidelines regarding examinations and assessment.

- Information:
    - The students are informed about the Internal and External examinations in the beginning of the semesters.
    - Paper pattern and topic weightage is discussed during the lectures.

- The schedule of Internal Examinations is announced through mike announcements and put up on college notice boards, college website and official social media platforms well in advance.
- **Examination:**
  - One Internal Examination, one assignment, and multiple topic wise unit tests are conducted per semester.
  - Question papers are drawn as per Gujarat University guidelines, ensuring proper representation of each topic in every subject.

- **Assessment and Reassessment:**
  - Answer papers are assessed and marks are displayed on college notice boards and Google Classroom in a stipulated time frame.
  - Students dissatisfied with their grades are given an option of rechecking and reassessment; for which they have to fill up a form.
  - Papers which are to be reassessed, are checked by another faculty member from the same department.
  - Answer sheets are shown to the students and their queries are answered satisfactorily and politely.
- **Retest:** conducted for those students who have missed their tests due to some reason. A separate set of question papers is drawn

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal exams are pre planned, pre announced and conducted every semester. A few students, who are unable to take the internal exams due to medical, social or academic reasons (clash with other competitive exams), are informed to contact the examination committee beforehand or as soon as possible.

The head of the Examination Committee acts as an ombudsperson to resolve student's grievances related to examination in a transparent, time bound and efficient manner.

Students can contact him/her anytime during the college hours.

Such students are encouraged to take the retest after filling up a form (attached) and pay a nominal amount as fees, so that they do not miss the internal exams due to any reason.

A new question paper is also drafted for retest for every subject.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As mentioned earlier, our college is affiliated with Gujarat University,

the syllabus is designed by the Board of Studies of Gujarat University for various subjects as per the guidelines of UGC. Yet, the College has prepared the separate Objectives of per unit, per subject so that commerce course outcomes can be attained by the students of commerce in a well manner.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://jgcc.jgcolleges.org/pos-cos-and-psos/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The syllabus recommended by UGC and designed by the Board of Studies of Gujarat University for various subjects for the students of commerce comprehensively covers all the aspects related to commerce.

The principal subjects of Accountancy and Statistics help students gain sufficient knowledge of the basics of the subjects and also keep the students abreast of the current practices that are in use in corporate accounting and reporting and data interpretation and analysis.

The students should be able to get a good grasp of various aspects of macro and micro economics and rudimentary knowledge of management. This will not only familiarize the students with the subjects per se, but also help them choose their career paths in the context of various branches of accounting profession or fields of management etc.

The students are also purported to get acquainted with important aspects of Taxation through theoretical discussion and practical problems.

The subjects of English and Commercial communication should address the common complaint that recruiters often have for the students of commerce i.e. lack of communication. The students are expected to get sufficient proficiency in oral and written business communication.

The students are also taught Business Laws that again would go a long way in increasing their awareness and knowledge of existing mercantile laws and their important provisions. Overall, the vast array of subjects should ensure that the college turns out well-grounded and well-rounded students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

660

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year	View

examination (Data Template)	**File**
Upload any additional information	**View File**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://jgcc.jgcolleges.org/iqac/students-learning-outcomes-slos__trashed/student-satisfaction-survey-sss-report/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

14

File Description	Documents
Report of the event	**No File Uploaded**

Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	**View File**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	**View File**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

23

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	**View File**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Mask and Biscuit Distribution Program

JG college of Commerce NSS Unit undertakes a Covid-19 Awareness Campaign on June 16, 2021. Under the campaign to spread covid-19 awareness among the people in the society, Mask Distribution Program was conducted by 30 NSS volunteers. Our volunteers distributed mask and biscuit to the very poor people and children living on the street and in slum area near our college.

2. ART-A-THON

High On Life Foundation, in association with Narcotics Control Bureau (Ahmedabad Zonal Unit), Samaj Seva Suraksha Office (Ahmedabad District), Ahmedabad Police & Gujarat Policeorganised an Awareness Program through creative competitions named ART-A-THON 2.0 for Drugs Abuse and Mental Health Awareness. Our college students also participated in the competition by making posters on "Say no to Drugs" and they won trophy and certificate for the college.

3. Yoga Day

JGCC Sports Director Prof. Rajesh Sanariya organised a webinar on June 21, 2021 on the occasion of yoga day under "Body and Mind – Fit and Fine"campaign where Yoga instructor Dr. Digvilas Kanadiya, from

Gandhinagar invited at the college for the live yoga session. 80 Students have participated in the webinar and Practical yoga session was conducted by Dr. Digvilas Kanadiya.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

520

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	**View File**
Details of linkages with institutions/industries for internship (Data Template)	**View File**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**View File**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**View File**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has spacious and properly ventilated 20 classrooms that can comfortably seat the undergraduate and post-graduate commerce students. We also have a hostel for girls which can accommodate 280 girls. Students prefer the use of modern equipment as a means of learning and communication. In keeping with this, we have 10 classrooms equipped with quality projectors and curtain screens so that the professors can deliver the content in an impactful manner and the learning can be fun for the students. At least, 16 classrooms are equipped with LAN wifi. The college also has two well-equipped computer laboratories containing 113 desktop computers and 2 laptop computers. All the computers are equipped with licensed versions of MS-Office and Windows 8.1. The college has an IBM server equipped with Windows 2012 operating system. The computers are connected to internet as well as to the printers. The college has 6 wifi devices and the laboratories have, in all, 7 printers and 2 projectors. The college has, in total, 13 projectors and 1 document scanner. We also have one 50 mbps lease line to offer internet facilities. The college library has, in total, 2,675 books covering a wide range of subjects like accountancy, management, economics, statistics, english, taxation, business law etc. The library contains various reference books including dictionaries, encyclopedias, novels and also has books on general knowledge, religion etc. It boasts of 40 cupboards, 3 magazine display racks, 1 rack for exam papers and 1 stand for newspapers. The college also subscribes to various magazines and reputed journals covering various areas of interest such as general knowledge, education, management, accountancy, soft skill, literature, religion, performing

arts etc. Online books and journals are subscribed to, through the N-List database. The college treats the physically handicapped students with exceptional care in that we have a ramp on the ground floor so that they can be wheeled in and out conveniently and also elevators for the same purpose.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has excellent facilities for cultural activities which is so essential for the overall development of students. For staging events like drama, singing competition, dance competition, elocution competition etc., we have an auditorium on the seventh floor which is equipped with a proper stage, par lights, a sound box, Yamaha speakers, a green room etc. and is also acoustically adjusted. We also have a bigger auditorium equipped with BOSE speakers on another campus which can also be used for a group event. In so far as 'sports' is concerned, the college has a ground on the campus itself which also has a basketball ring. The college provides ground and equipment facilities as per the Gujarat University norms. Gujarat University has time and again extended its sports ground to the college for various sporting events. If we need a bigger ground, we also hire one for sports events. We also provide coaching, motivational and health and fitness support to our sports enthusiasts meeting the required standards. The college has a fully-equipped gymnasium having all the instruments and equipment. We regularly conduct inter-class competitions in various sports events such as cricket, chess, table-tennis, boxing, power-lifting etc. We are known for "JG Cup All-Gujarat Football Tournament". Our sports boys and girls are coached and motivated to participate in 21 sports events conducted by Gujarat University. Our sports enthusiasts participate not only in Gujarat University sports events but also in various inter- universities events as well as all India inter-universities sports events. The college has sufficient sports gear and equipment namely cricket balls, bats and stumps, table tennis rackets and tables, hockey sticks, track flags etc. The principal madam of our sister concern is rendering services as a Yoga expert on pro bono basis. We have ample yoga mats for that. We also have mattresses for wrestling events.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	No File Uploaded

Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

48.01

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**View File**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**View File**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

NA

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**View File**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.41

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e-	**View File**

journals during the year (Data Template)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

At Present, 16 classrooms are equipped with LAN wifi. In consultation with IT experts, the hardware and software facilities of the college are regularly calibrated in accordance with requirements of a state-of-the art educational institute. Wifi Routers are regularly replaced every 2-3 years. The connectors of LAN Cables are also replaced regularly depending on the condition. The RAMs of college PCs and servers are calibrated as per the requirement. We have an annual maintenance contract for surveillance devices – camera, monitors and cables. The college has hired IT experts who are regularly paid consultation charges. The college has secured free internet facilities offered by Reliance Jio Network accessed by faculty members, non-teaching staff and students alike.

The college also has two well-equipped computer laboratories containing 113 desktop computers and 2 laptop computers. All the computers are equipped with licensed versions of MS-Office and Windows 8.1. The college has an IBM server equipped with Windows 2012 operating system. The computers are connected to internet as well as to the printers. The college has 6 wifi devices and the laboratories have, in all, 7 printers and 2 projectors. The college has, in total, 13 projectors and 1 document scanner. We also have one 50 mbps lease line to offer internet facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

95

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 – 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

48.15

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

We have a well-established procedure for using the college auditorium. As per the procedure laid-down, a faculty member who is in charge of the event has to fill up a requisition form mentioning all the requirements such as no. of mikes, use of screen for presentation, peons along with details such as date of event, timing, no of participants etc. The same procedure is followed for using the auditorium on our international campus. The library timings are from 8 am till 6 pm on all working-days. The library has a staff of 3 and has a seating capacity of 30. The students have to fill up library cards for borrowing books, magazines etc. At the time of purchase of books, quotations are invited from several vendors and then the order is placed accordingly. All the requirements such as computers, sports equipment, projectors etc. are purchased following the same procedure. We keep reviewing and updating the physical infrastructure of all the classrooms from time to time and take corrective actions like repairing fans, replacing tube-lights, etc. Whenever the students need to use computers in the laboratory, we take the principal sir's permission, prior to accessing the laboratory. There is a procedure for using the gymnasium and other sports facilities whereby a prior permission of the sports director is sought to facilitate its use. A peon has been specially placed in the sports room for the same purpose. If a student wants to leave early for reasons such as ill-health, part-time job, pursuance of professions courses, he has to get a set form signed by the concerned faculty member before he can leave the campus. Those students who wish to go abroad for higher studies are issued recommendation letters, transcripts, bona fide certificates etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

165

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**View File**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)	**View File**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

440

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

440

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**View File**
Upload any additional information	**View File**
Details of student grievances including sexual harassment and ragging cases	**View File**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

91

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

121

File Description	Documents
Upload supporting data for student/alumni	**View File**
Any additional information	No File Uploaded
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	**View File**
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	**View File**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**View File**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

JG College of Commerce has its own group of volunteering students - The Scaffold Joint which acts as student council. The Scaffold Joint organizes various co-curricular and extracurricular activities periodically throughout the year under the guidance of faculty members. In 2020-21, The Scaffold Joint organized various virtual events like – Poets, Video Editors, Musicians, Dancers, Actors, Public Speakers, Rapidex Quiz, New Year's Party, Dalal Street- Mock Stock besides being active in all the other activities of the college.

The college has NSS section which facilitates students' engagement in social causes though various extracurricular activities like Tree-Plantation, Blood Donation Camp, Cleanliness Awareness Drive, Anti-Drug Awareness Programs, etc. NSS volunteers paly important role in organizing and arranging various co-curricular, extracurricular and administrative activities of the college. The college also sends its selected NSS students for Flag Hoisting Ceremony of Gujarat University each year regularly.

Each class of the college has a class representative who helps his/her classmates in bringing their queries to the faculty members. The class representative also plays role in communication to the students from the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	**View File**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View File**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

JG College of Commerce has a group of Alumni Students – JAM (JGCC Alumni Members) which organizes meetings periodically and sends suggestion to the college. JAM also extends their helping hands to the Placement Cell of the college in informing about the recruitments and organizing placement meets. Students provide financial support of Rs.100 per head each year as alumni in their last year at the college. Collected amount is used to organize alumni meets and annual function.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**View File**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The Management has a vision to develop an educational institution, which plays the role of both a lighthouse and a temple to develop the students' overall well-being.

Mission

The mission is to build, mould, and empower the students of commerce stream with the personality enriched with knowledge, confidence, decision making and last but not the least, make them a better human being.

Goals and Objectives

The JG Group is firmly committed to offer educational opportunities to students of varied background, interests, and needs.

We endeavor to provide a contemporary array of degree programs to develop an intelligent and caring individual who will be able to function as a productive member of the society. We also offer access to a variety of social and cultural activities.

The goals and objectives:

• To enhance and promote excellence in teaching and learning.

• To develop and support a student centered and mutually respectful environment.

• To promote the integration of pluralism within the college community.

• To create and sustain a technological environment that is supportive of academic and administrative needs.

• To maintain and improve administrative services.

   • To develop and foster beneficial relationship with the society

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**View File**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance of JG College of Commerce is active and democratic, with effective leadership in harmony with the vision and mission of the institution. The institution pursues to function with mutual understanding, respect, social commitment, efficiency and conscience to train and encourage students to be resourceful through teaching, research, and extension activities. To empower the institution, the management has vested responsibilities thereby transferring and splitting the tasks to bring about efficiency and progress to various departments. All the staff members are involved in various department activities to join hands with the Head of the Department to equip and mould the young minds into efficient professionals. Along with teaching, the teachers are given responsibility to be a part of various committees and clubs that are instituted for the day-to-day functioning of the college. Teachers, through their agency and autonomous interaction on these bodies are able to contribute in a significant way to the participatory ethos of the institution. Thus, the institution and departments encourage shared leadership and entrust the faculty with authority to decide and execute activities that bring up a positive vibe in students and in the society.

As an institution, JG College of Commerce has always promoted inclusive and participative management and decentralization of authority aimed at healthy and constructive growth of the College by involving the interests of all concerned stakeholders. Though JGCC has generally adopted a decentralised and participative mode of management, nevertheless, the following two practices of decentralization and participative management adopted in academic year 2019-20 can be detailed:

File Description	Documents
Paste link for additional information	Nil

Upload any additional information	**View File**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At JGCC, the focus is on transforming and subliming the pedagogical process to be more engaging, goal oriented and keeping the faculty updated with the latest developments in pedagogy and teaching methodologies. Faculty members improve the quality of teaching by use of Information and Communication Technology, group discussions, industrial and institutional visits etc. To enhance the multi-dimensionality of the discipline, eminent personalities from academics, corporate sector and government are invited for guest lectures and speaker sessions. Also, since training and development play a significant role in improving the quality of teaching and learning, the IQAC conducts workshops on a regular basis. The College further encourages the faculty to attend refresher and orientation courses, faculty development programs and workshops to enhance their knowledge and skill set.

Believing that learning is a continuous process, the quality improvement strategies focus on making the learning process more wholesome and holistic to the development of student personality, with proportionate emphasis given to both curricular and extra-curricular aspects. Faculty members provide personal mentoring and guidance to students on higher studies and career. The balance between the curricular and extra-curricular activities facilitates an all-round learning process that equilibrates between theory, application and real world skills such as time and team management.

File Description	Documents
Strategic Plan and deployment documents on the website	**View File**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram of JG College of Commerce is the organizational chart reflecting the structure of the organization. The given diagram illustrates the relationships among University, Trust, Principal, Cells, Departments, Staff and Students. The simplified version of the organization is presented in a chart form in the given organogram.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**https://jgcc.jgcolleges.org/organogram/**
Upload any additional information	**View File**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents

ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**View File**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and nonteaching staff. Welfare measures taken towards the staff reflects on the output and selfless contribution towards tremendous growth of any Institution.

- List of Welfare measures provided by institute for teaching and non-teaching staff:
- Employee gets fees concession for their ward.
- Sponsorships to attend and present papers in conferences both in India as well as abroad.
- Internet and free Wi-Fi facilities are also available in campus for staff
- Faculty members can obtain admission for their wards in ASIA School and JG International School.
- Faculty development programs (FDP) for faculty members on regular basis.
- Automation of attendance and leave using biometric system.
- All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and institute through research incentive scheme every year.
- The management also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement.
- The Institute provides college uniform to non-teaching staff (Security Personal and peons).

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**View File**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

192

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**View File**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

JGCC strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2010", together with all amendments made therein from time to time, for its teaching and non-teaching staff.

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

The salient features of the performance appraisal system are as follows:

- The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System

(PBAS).

- **The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.**
- **The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by the Principal, Secretary, IQAC and the Director.**

Non-Teaching Staff

- **All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal.**
- **The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability,**

Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff)

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As a private institution, the College conducts its audit process in accordance with the extant guidelines. Accordingly, auditing of the annual financial statements is done by an internal auditor who is duly approved by the Governing Body and a statutory auditor who is jointly approved by the Governing Body and the Gujarat University.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals,	**No File**

Philanthropers during the year (Data Template)	Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds for the inception of JGCC was supported by ASIA Charitable Trust After inception, JGCC is financially viable by self-generating funds through student fee collection. Institution charges various fee structure for different programme. The entire financial needs of the institution is managed through these funds.

Institution gets sponsorship from AMOR Design Institute for college magazine. Institution is located in prime location with easy commutable services. Many organizations and exam agency request college infrastructure to conduct examination. Through this decent revenue is generated.

Optimal Utilization of resources

Institution is self-sufficient for the recurring expenses like maintenance and operations. The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure. Board of Management frames resource and expenditure policy. Board of Management also implements budgetary policy like funds allocation to departments, laboratory, sports, infrastructure, maintenance and others Budget is prepared by Accounts department and submitted to Board of Management for approval. For most of the institutional financial needs and requirements, funds generated from fee collection is used. For major expansions or activities funds from the ASIA Charitable Trust is sanctioned. Utilization of resources is primarily for:

1. Staff Salary

2. Professional development and administrative training programmes

3. Sports and cultural activities

4. Training & Placement

5. Student and staff support measures

6. Software & Internet charges

7. Library resources

8. ICT infrastructure

9. Repair & maintenance work

10. Printing & stationary

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) of JG College of Commerce has contributed threemost importantquality initiatives as stated below.The assurance strategies,processes and detail reports for both the initiatives are attached herewith in additional information.

(1) Students' Quality Assurance Cell

(2) Online International Courses

(3) International Multidisciplinary on Work Culture, Language & Economy: Global Perspectives

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(1) International Collaboration:

JG Institute of English and Professional Studies, JG College of Commerce in collaboration with University of Hyogo, Japan have introduced Conversation Partner Program to the students of JG College of Commerce. The Program provides a window to the life, language and culture of Japan. This program provides the students with an opportunity to partner with students of University of Hyogo (Japanese students) for a period of 3-4 months where they teach Japanese students' English, Hindi and Gujarati & about Indian culture and traditions. They learn Japanese language and Japanese culture in return. Students earn a certificate from University of Hyogo on successful completion of program.

(2) Student Training Program:

One of the initiatives suggested by IQAC is student training program. This program is designed to provide the professional skill sets with the goal of enhancing opportunities in the industry. The program involves various activities which help to boost employability through aptitude test, group discussions, personal interviews, role play, current awareness quiz, subject/domain specific quiz, foundation course. Recruiters and corporate experts are invited to assess the students and groom them for the industry.

(3) Enrichment in ICT Uses:

Now-a-days, especially in Covid-19, The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize these tools in academic and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility. Periodically IQAC has trained teachers and non- teaching staff to use ICT by arranging different workshop i.e. Zoom Platforms, Google

Meet Apps, Video conference, use of e-mail, handling ICT instrument etc. The educational use of social media has also been utilized to establish communication with the students and peers. In teaching and learning, the feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://jgcc.jgcolleges.org/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the key challenges facing society today. The institute conducts regular gender equity promotion programs. Guest speakers from prominent field are invited to speak on the given topic which highlights the importance and contribution of women in the society.

JGCC has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Its unique work culture, healthy traditions and ethos have led to enrolment of 68% women stude[nts and 49% women staff. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to JGCC.

The gender equity promotion programs organized by the institution are given below:

- Scholarship to economically backward girls
- Workshop on Rakhi Making at Blind Peoples' Association
- Session on Equality at workplace
- Seminar on Phenomenal Women- A Tribute to Women hood
- Committee against sexual harassment of women at workplace

- **Health Check-up Camp (Yet to be done)**
- **Workshop for Girl's hygiene. (Breast Cancer, Menstruation)**
- **Hemoglobin check-up for Girls (NSS)**
- **Grooming workshop for boys and girls**
- **National Seminar 'Women Crime and Law, Domestic Violence during Lockdown'**
- **Female Counsellor - twice a week (from Nursing or physiotherapy JG.**
- **International Women's Day Celebration**
- **Self Defense for Girls — (Riffle Club and Karate)**
- **Yoga session for Girls.**
- **Awards to women at workplace for various contribution**
- **Training from 181 — Emergency Service**

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**E. None of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

NA

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SC, ST, OBC Counselling Committee

Equal Opportunity Cell

Webinar on Mandala Art

Heritage Visit

Visit to Gandhi Asharam:

Competition on Sanskrit Slokas

Profile Writing Session

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**View File**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

JGCC takes pride in the fact that apart from preparing a sound academic foundation of the student community; the college constantly works upon to develop them as better citizens of the country. In this regard, the institute, apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programs. The College ensures that the students participate very enthusiastically in all such activities. Since the last five years, the college has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students with regard to the following areas:

The College has always taken various direct and indirect steps which promote the awareness about values, rights, duties and responsibilities of citizens. The College celebrates the Independence Day & Republic Day with great pomp and vigour. The college also organizes blood donation camp, charity works (chief minister fund), drug awareness and Swacch Bharat Mission. Road safety awareness and Fire safety workshop was also organized to create awareness among the students.

with great pomp and vigour. The college also organizes blood donation camp, charity works (chief minister fund), drug awareness and Swachchh Bharat Mission. Road safety awareness and Fire safety workshop was also organized to create awareness among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**View File**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	**View File**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**View File**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates followingnational and international commemorative days, events and festivals:

- **Photography Day: 19 August 2020**
- **World Statistics Day: 20th October, 2020**
- **Chess Day: 20 July 2020**
- **Sanskrit Day: 3 August 2020**
- **Independence Day : 15 August**
- **Teachers Day: 05 September**
- **World Environment Day :05 June**
- **Republic Day: 26 January**

Detail report oncelebrating the above mentioned national and international commemorative days, events and festivals is attached herewith.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**View File**
Geo tagged photographs of some of the events	**No File**

	Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1

- **'Reflection' – The College Magazine**

BEST PRACTICE - 2

- **JG INSTITUTE OF ENGLISH AND PROFESSIONAL STUDIES**

Detailed reports as per NAAC format are uploaded on college website (website link -https://jgcc.jgcolleges.org/best-practices/)and attached herewith also.

File Description	Documents
Best practices in the Institutional web site	**View File**
Any other relevant information	**View File**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

JG College of Commerce has it's own YouTube Channel – JGCC_Academic – with more than 4000 subscribers. The introduction of the YouTube Channel was done to ease the online education for the students of JG College of Commerce. The faculty members created e-material and got the lectures studio-recorded for the best output. More than 150 lectures of all subjects for all semesters were uploaded on the channel. The channel was kept open for all and any student from any college could learn from the channel. The detailed report is uploaded on the college website (Website Link -https://jgcc.jgcolleges.org/institutes-distinctive-feature/).

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**View File**

7.3.2 - Plan of action for the next academic year

Future Plans of action for next academic year

The Institution plans the following for the next academic year:

- **To organize International conference on Economics and Management.**
- **To organize international conference on Accountancy and Statistics.**
- **Planning to arrange 3 days NSS camp.**
- **To conduct one Swachchh Bharat Abhiyan with AMC.**
- **Increase in Value-Added and skill-enhancement courses for both undergraduate and postgraduate students.**
- **Enhancing the feedback mechanism.**
- **Mobile Application Launch**
- **New Add-on Course on M.S. Office**

- Customised ERP system
- Developing and promoting innovation in teaching-learning methodologies.
- Increasing industry-academia interface through consultancy, projects and lecture series.
- Organizing workshops/symposia for faculty, non-teaching staff and students on a periodic basis.
- Promotion of inclusiveness and better environmental practices in the College such as greater adoption of Solar Energy, Solid Waste Management and Water Management.
- Broadening the horizons and scope of Institutional Social Responsibility.
- Promotion of Indian crafts.
- Disaster management initiatives (including COVID-19), mental health programmes
- FDP for Learning Management System.
- Usage of online platform for teaching-learning-evaluation: To train and facilitate usage of ICT and differentiated teaching and evaluation techniques for online teaching
- NAAC AQAR for the Academic Year 2021-22